



# DISPAC

01/15/2016  
9:30 am – 10:30 am  
WV I.S. Room 233

Meeting called by: Ron Smith      Type of meeting: District Committee  
Note taker:

## ----- Minutes -----

### 3 DISPAC Business/Action

#### 3.1 3<sup>rd</sup>-Party Systems Integration to Banner and Active Directory.

The updated 3<sup>rd</sup>-Party document was handed out to the committee member for another review. Ron went over each of columns to ensure the members knew what information was expected in that specific column. Ron also asked the member to bring back any recommendations on priorities for integration to the Banner system. Ron recommended the top three for integration were *Active Directory*, *Argos*, and *SharePoint Portal*, with a 07/01/2016 production date. The committee members asked Ron to send them the electronic version so they can make updates and send them back to him.

Ron also mentioned that the Banner Identity Management session has been rescheduled for February 22, 2016. He mentioned this session will be key with helping the district obtain the knowledge and information needed for systems integration to Banner and Active Directory.

Lastly, Ron reported out the timeouts for each of the Colleague system parts. WebAdvisor was set to timeout in 15 minutes for public computer, 2 hours for trusted computers; Colleague UI was set to time out in 20 minutes by default, and SharePoint (2013) was set to timeout in 20 minutes for public computer, and to 5 days for cookies on trusted computers. Ron asked members to take this information back to their constituents to see if these timeouts needs to be adjusted for tighter control.

#### 3.2 Security Policies.

Ron handed out a document that outlined protection from unauthorized physical access. The purpose of the outlined was to address vulnerabilities to desktop and laptop computers that are located on and off site. The outcome is to have a security policies in place before the end of the spring semester. Ron